

CABINET

6.00 P.M.

7TH NOVEMBER 2017

PRESENT:- Councillors Eileen Blamire (Chairman), Janice Hanson (Vice-Chairman), Darren Clifford, Brendan Hughes, James Leyshon, Margaret Pattison, Andrew Warriner and Anne Whitehead

Officers in attendance:-

Susan Parsonage	Chief Executive
Nadine Muschamp	Chief Officer (Resources) and Section 151 Officer
Mark Davies	Chief Officer (Environment)
Suzanne Lodge	Chief Officer (Health and Housing)
Liz Bateson	Principal Democratic Support Officer

39 MINUTES

The minutes of the meeting held on Tuesday 3rd October 2017 were approved as a correct record.

40 ITEMS OF URGENT BUSINESS AUTHORISED BY THE LEADER

The Chairman advised that there were no items of urgent business.

41 DECLARATIONS OF INTEREST

No declarations were made at this point.

42 PUBLIC SPEAKING

Members were advised that there had been no requests to speak at the meeting in accordance with Cabinet's agreed procedure.

43 REQUEST FOR APPROVAL TO PROCEED WITH GRANT APPLICATION TO THE CLEAN BUS TECHNOLOGY FUND

(Cabinet Member with Special Responsibility Councillor Warriner)

Cabinet received a report from the Chief Officer (Health & Housing) to request approval to proceed with an application to the Clean Bus Technology Fund.

The options, options analysis, including risk assessment and officer preferred option, were set out in the report as follows:

	Option 1: Do not submit a bid for Clean Bus Technology.	Option 2: Submit a bid for Clean Bus Technology and act as Accountable Body.
Advantages	Council resources, i.e. officer time, can be utilised on other work.	Potential opportunity to reduce bus emissions in areas of poorer air quality.

Disadvantages	Lost opportunity in that bus emissions affecting areas of poor air quality will remain as they are now.	Some officer time will have to be allocated to producing a submission within a short timescale.
Risks	Council criticised for not pursuing opportunities to attract external funding.	Officer time could be spent on an unsuccessful submission.

The Officer Preferred Option is that a submission is made to the Clean Bus Technology Fund and the City Council undertakes the role of Accountable Body. Given the experience obtained in the previous successful submission and with the initial preparatory work already undertaken, we are confident of making a high quality submission. The application will act to support the Council's corporate priorities, particularly in relation to 'Health and Wellbeing' and 'Clean and Green Places'. It also supports the government's policy and direction of tackling problems of nitrogen dioxide concentrations around roads.

Councillor Warriner proposed, seconded by Councillor Pattison:-

"That the recommendations, as set out in the report, be approved."

Councillors then voted:-

Resolved unanimously:

- (1) That Cabinet agrees to the City Council submitting a bid to the Clean Bus Technology Fund 2017-2019 and to undertake the role of Accountable Body for the funds should the application be successful.
- (2) That the General Fund Capital Programme be updated as appropriate in 2017/18 and 2018/19 to reflect the additional expenditure and associated grant funding, subject to there being a nil impact on the Council's resources.
- (3) That Cabinet delegates authority to the Chief Officer (Health & Housing), in agreement with the Section 151 Officer, to approve the making and acceptance of further external funding bids above the key threshold where:
 - a. Any such bid is for the purposes of improving air quality in the district; and
 - b. It can be contained within the budget and policy framework and would not require redirection of resources between service areas, functions or activities on an ongoing basis.
- (4) That Cabinet further delegates authority to the Section 151 Officer, in agreement with the Chief Officer (Health & Housing), to adopt the role of "Accountable Body" where appropriate, in order to support future air quality improvement initiatives in the district, subject to due diligence and any financial implications being contained within the budget and policy framework.
- (5) That the above delegations remain in place until November 2019 and be subject to review at that time.

Officers responsible for effecting the decision:

Chief Officer (Health & Housing)
Chief Officer (Resources)

Reasons for making the decision:

The decision is consistent with the Health and Wellbeing and Clean and Green Places priorities of the Corporate Plan. A submission to the Clean Bus Technology Fund could potentially allow the upgrading of a significant number of buses that are currently operating in the Lancaster and Galgate AQMAs therefore reducing the contribution from this type of vehicle to poorer air quality.

44 CORPORATE PROPERTY REVIEW - CABINET LIAISON GROUP**(Cabinet Member with Special Responsibility Councillor Leyshon)**

Cabinet received a report from the Chief Officer (Resources) which sought approval for the terms of reference for the Property Review Cabinet Liaison Group which Cabinet had agreed to establish at its meeting on 26th June 2017.

Councillor Leyshon proposed, seconded by Councillor Warriner:-

“That the recommendation, as set out in the report, be approved.”

Councillors then voted:-

Resolved unanimously:

- (1) That the Terms of Reference of the Property Review Cabinet Liaison Group be approved as follows:

Generally:

To act as an engagement and consultative forum for the Cabinet Member:

- to help develop and promote ideas for improving best practice / value for money from the Council's corporate property portfolio, in support of the Council's Corporate Plan; and
- to help develop proposals regarding the Council's wider corporate property strategy.

Initial Focus:

To act as an engagement and consultative forum for the Cabinet Member:

- to share information and views on the accommodation review, to inform its development and future decision-making.

Officer responsible for effecting the decision:

Chief Officer (Resources)

Reasons for making the decision:

The establishment of Cabinet Liaison Groups assists the Cabinet in the discharge of executive functions.

45 CORPORATE FINANCIAL MONITORING QUARTER 2 - 2017/18

(Cabinet Member with Special Responsibility Councillor Whitehead)

Cabinet received a report from the Chief Officer (Resources) which provided an overview of the Council's financial position for Quarter 2 of the 2017/18 monitoring cycle and the supporting actions underway.

As the report was primarily for noting and comments, no options were provided.

Councillor Whitehead proposed, seconded by Councillor Clifford:-

"That the recommendation, as set out in the report, be approved."

Councillors then voted:-

Resolved unanimously:

- (1) That the report and supporting actions set out therein, be noted.

46 2017 – 2018 PERFORMANCE MONITORING QUARTER 2

(Cabinet Member with Special Responsibility Councillor Blamire)

Cabinet received a report from the Chief Officer (Environment) to provide an overview of the Council's performance for Quarter 2 of the 2017/18 monitoring cycle and the supporting actions underway.

As the report was primarily for noting and comments, no options were provided. It was agreed that future reports should include information on quarter or annual trends where possible.

Councillor Blamire proposed, seconded by Councillor Warriner:-

"That the recommendation, as set out in the report, be approved."

Councillors then voted:-

Resolved unanimously:

- (1) That the performance of key indicators at the end of Quarter 2, 2017-18 be noted.

Officer responsible for effecting the decision:

Chief Officer (Environment)

Reasons for making the decision:

The City Council's Performance Management Framework requires regular reporting of operational, as well as financial performance.

47 STRATEGIC PLANNING**(Cabinet Members with Special Responsibility Councillors Blamire and Whitehead)**

Cabinet received a report from the Chief Executive which sought endorsement of initial outline Corporate Plan proposals to enable further development work and engagement to progress.

The options, options analysis, including risk assessment and officer preferred option, were set out in the report as follows:

Cabinet may either approve the proposals set out in the report, or make changes depending on its views regarding the Council's strategic direction, and/or its appetite for consultation and engagement. The implications of any alternatives put forward would be highlighted at the meeting as far as possible, or subsequently appraised and reported back.

Once endorsed, Cabinet's initial corporate planning ideas would give a sound basis on which to develop further its more detailed strategic planning and budget proposals, and the planned engagement would help in communicating and potentially shaping those proposals ahead of Budget Council.

Councillor Blamire proposed, seconded by Councillor Whitehead:-

"That the recommendations, as set out in the report, be approved."

Councillors then voted:-

Resolved unanimously:

- (1) That the draft corporate planning principles and priorities attached at Appendix A to the report be endorsed, and used to inform further development of the draft Corporate Plan, together with supporting budget proposals.
- (2) That the outline timetable as set out at Appendix B to the report be approved, and it be noted that it is the intention for Cabinet to publish before Christmas further information on its Corporate Plan proposals, alongside its draft budget proposals.
- (3) That the resolutions above be fed into the November meeting of Budget and Performance Panel with a request for their initial feedback, but highlighting the

scope for these initial proposals to change in response to any emerging issues as the budget and planning exercise progresses.

Officers responsible for effecting the decision:

Chief Executive
Chief Officer (Resources)

Reasons for making the decision:

The proposals are in support of reviewing the Corporate Plan.

Chairman

(The meeting ended at 6.10 p.m.)

**Any queries regarding these Minutes, please contact
Liz Bateson, Democratic Services - telephone (01524) 582047 or email
ebateson@lancaster.gov.uk**

MINUTES PUBLISHED ON FRIDAY 10TH NOVEMBER, 2017.

**EFFECTIVE DATE FOR IMPLEMENTING THE DECISIONS CONTAINED IN THESE MINUTES:
MONDAY 20TH NOVEMBER, 2017.**